

Campus Recruitment

Response Format

To,

Prof. Sanjeev Bajaj

Chief Coordinator - Placement

Xavier Institute of Social Service

Dr. Camil Bulcke Path (Purulia Road),

Ranchi - 834 001. Jharkhand

Mobile : 94317 08805/99051 31193

Tel.: 0651-2200873, 2204456 Ext. 321

Telefax : 0651-2351483 (Direct), Fax : 0651-2213381

E-mail : sanjeevbajaj@xiss.ac.in; cpc.xiss@gmail.com

Sir,

We take pleasure in participating in Campus Placement Programme 2012 at XISS, Ranchi for recruitment in our organisation for regular positions. We shall be visiting your Institute for :

1. Pre-Placement Talk on :
2. Campus Recruitment Process on :

The following are brief specifications about the job for which we want to recruit Candidates/Students :

1. Post :
2. No. of Vacancies :
3. Functional Area :
4. Financial Commitments :
- and other benefits :

Our mode of selection of the students will be (Please Tick)

1. Short-listing on Bio-data ()
2. Group Discussion ()
3. Written Test ()
4. Preliminary Interview ()
3. Final Interview ()
4. Other (Please Specify) ()

Contact Details

.....
.....
.....

Yours sincerely,

.....
(Signature of the authority)

Enclosures (if any)

Designation.....

Campus on Wheels

Response Format

To,

Prof. Sanjeev Bajaj

Chief Coordinator - Placement

Xavier Institute of Social Service

Dr. Camil Bulcke Path (Purulia Road),

Ranchi - 834 001. Jharkhand

Mobile : 94317 08805/99051 31193

Tel.: 0651-2200873, 2204456 Ext. 321

Telefax : 0651-2351483 (Direct), Fax : 0651-2213381

E-mail : sanjeevbajaj@xiss.ac.in; cpc.xiss@gmail.com

(To be attached with the Campus Response format)

- Total No. of Requirements : Personnel Management Rural Development
- Information Management Finance Marketing
- Venue of Selection : 1)
- 2)
- Date of Selection :
- Our mode of selection of the students will be (Please Tick)
 1. Short-listing on Bio-data ()
 2. Group Discussion ()
 3. Written Test ()
 4. Preliminary Interview ()
 3. Final Interview ()
 4. Other (Please Specify) ()

Yours sincerely,

.....
(Signature of the authority)

Designation.....

Contact Details

.....
.....
.....

Enclosures (if any)

Note : For any other information contact Chief Coordinator - Placement

SUMMER PLACEMENT

Response Format

To,

Ms. Aditi Mehrotra

Assistant Placement Officer

Xavier Institute of Social Service

Dr. Camil Bulcke Path (Purulia Road),

Ranchi - 834 001. Jharkhand

Mobile : 94701 93056

Tel.: 0651-2200873, 2204456 Ext. 201/202

Telefax : 0651-2351483 (Direct), Fax : 0651-2213381

E-mail : aditimehrotra@xiss.ac.in; cpc@xiss.ac.in

Madam,

We take pleasure in offering **Summer Placement** to the first year students of your Institute.

- No. of Candidates required
- Specific area/topic of study to be assigned to the candidate
- Accommodation will be provided Yes No
- Stipend will be provided Yes No

Our mode of selection of the students will be (Please Tick)

1. Short-listing on Bio-data ()
2. Group Discussion ()
3. Written Test ()
4. Preliminary Interview ()
3. Final Interview ()
4. Other (Please Specify) ()

Contact Details

.....
.....
.....

Yours sincerely,

.....
(Signature of the authority)

Designation.....

Enclosures (if any)